

TRUMBULL COUNTY SHERIFF PAUL S. MONROE

Property Description Approval Form

Please return to:
Trumbull County GIS/Tax Map Dept, 160 High St. N.W., 3rd Floor, Warren, Ohio 44481

Court Case No.	_____
Property Address:	_____
Plaintiff:	_____
Defendant:	_____
Submitted By:	_____
Attorney & I.D. #:	_____
Attorney's Phone #:	_____
Contact Person:	_____
Contact Phone:	_____
Parcel ID #:	_____

The attached legal description has been reviewed by the Trumbull County Auditor's Office, GIS/Tax Map Department. The property address, parcel number(s) and deed reference number(s) must be listed under the legal description (no exceptions). You may use a copy of the prior deed which will contain all of this information.

This document along with the "stamped approval" original legal description must be attached to the Order of Sale when filed with the Trumbull County Clerk of Court. So you will be submitting the Order of Sale, this Property Description Approval Form and the "stamped approval" legal description.

Hand lettered documents may be rejected if the document is not legible or will not reproduce to department standards. Machine printed or drafted documents are preferred.

Internal Use Only

The following information has been reviewed and verified by the Trumbull County Auditor's Office, GIS/Tax Map Department.

Disapproved for the following reason(s):

____ Legal description does not match information as submitted

____ Parcel number does not match legal description information as submitted

____ Legal Name does not match information as submitted

____ Property address does not match information as submitted

____ Other: _____

The document information must be corrected and resubmitted for approval